

St. Charles Community College
Board of Trustees Meeting
July 27, 2026
6:00 p.m.

M I N U T E S

CALL TO ORDER

The St. Charles Community College Board of Trustees met on July 27, 2026, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 6:00 p.m. by Board President Mike Lissner. A quorum was present with the following members also in attendance: Board Vice President Jean Ehlmann, Board Secretary Mary Stodden, Board Treasurer Shirley Lohmar, Trustee Seth Peimann, and Trustee Bob Ronkoski.

Also present were College President Dr. Barbara Kavalier, Executive Vice President Todd Galbierz, Vice President for Academic and Student Affairs Dr. Amy Koehler, Vice President for Operations & Strategic Initiatives Tony Rothermich, Vice President for External Campuses Shelley Machens, Chief of Staff Betsy Schneider, Administrative Assistant Alex Adams and IT Specialist Steve Schubert.

Guests present were Officer Shannon Eaton, Officer Brandon Mischer, Officer Ben Rougely, Mark King, Chris Hazel, Gabe Harper, Don Popham, and Arnie A.C. Dienoff

PLEDGE OF ALLEGIANCE

Board President Lissner led trustees and attendees in the Pledge of Allegiance.

BOARD POLICY STATEMENT

Board President Lissner reminded the audience of board policy regarding audience protocol designed to promote decorum at the meeting.

APPROVAL OF AGENDA

On a motion by Ehlmann, a second by Lohmar, and a unanimous “AYE” vote to carry the motion, the agenda was approved.

ACCEPTANCE OF MINUTES: JUNE 22, 2026, BOARD OF TRUSTEES MEETING

On a motion by Peimann, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the minutes of the June 22, 2026, Board of Trustees Meeting were accepted.

TREASURER'S REPORT

Trustee Lohmar read the Treasurer's Report. Cash in bank \$11,999,227; total investments \$60,575.588; tuition and fees received to date \$9,945,672; local taxes received to date \$292; state appropriations received to date \$1,127,496. On a motion by Stodden, a second by Peimann, and a unanimous "AYE" vote to carry the motion, the Treasurer's Report was accepted.

APPROVAL FOR PAYMENT OF BILLS

On a motion by Ehlmann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of \$5,976,640.

REPORT OF THE COLLEGE PRESIDENT

Dr. Barbara Kavalier reported on the following activities at the college:

- SCC Hosted the National Association for Community College Entrepreneurship (NACCE) Conference, bringing higher education leaders together to explore innovative approaches to workforce development, entrepreneurship, and student success. Prior to the conference, Dr. Kavalier presented an overview of the college and the Center for Immersive Learning to NACCE community college presidents. The group also participated in one of the center's immersive experiences.
- On July 21, representatives visited RWIC to learn more about St. Charles Community College's workforce training, industrial trades programs, and innovative learning environments. The visit prompted discussions regarding a potential partnership focused on developing talent pipelines, expanding internship opportunities, and strengthening industry connections.
- Dr. Kavalier welcomed the Hawthorn Foundation, a group of statewide leaders dedicated to the economic prosperity of Missourians and a supporter of Missouri Partnership and the Governor's Trade missions, to the Regional Workforce Innovation Center where they toured SCC's new Discovery Lab to see firsthand the unique ways the college can contribute to these important initiatives.
- HLC Update – Preliminary draft was received. Section 1 fully met. Section 2: Integrity and Board Governance fully met. Section 3: Fully met, but additional monitoring of program assessment but need to show multiple years of new process. Recognition of Provost Amy Koehler and Assistant Provost Lindy McGuire for their leadership.

ESTABLISH DATE FOR PUBLIC HEARING ON TAX RATES – *Action*

On a motion by Lohmar, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the board approved a public hearing on the College's property tax rates for operating and debt services purposes to take place at the September 21, 2026 Board Meeting.

BOARD OF TRUSTEES POLICY AMENDMENTS – Review

Article IV.43 Employment and Residency Sponsorship was presented as a new policy to address instances when the college may provide employment-based immigration sponsorship.

BOARD OF TRUTEES POLICY AMENDMENTS - Action

On a motion by Ehlmann, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the board approved revisions to Article VI.09 Insurance Information for Students as presented.

BIDS AND CONTRACTS

a. Enterprise Video Platform and Content Management Solution

On a motion by Stodden, a second by Peimann, and a unanimous “AYE” vote to carry the motion, the Board approved an award to Yuja, Inc., San Jose, CA, to renew their Enterprise Video Platform and Content Management Solution for a three (3) year period for a total cost of \$60,636.82.

b. Contract for Customized Solutions

On a motion by Lohmar, a second by Peimann, and a unanimous “AYE” vote to carry the motion, the Board approved an agreement with Mark W King Consulting, LLC, St. Peters, MO, for the amount of \$135,200 plus reasonable business expenses for a period of one (1) year with the option to renew.

c. HVAC Infrastructure Replacement and Recommissioning

On a motion by Stodden, a second by Ehlmann, and a unanimous “AYE” vote to carry the motion, the Board approved a contract to Trane US, Inc., St. Louis, MO for the HVAC Infrastructure Replacement and Recommissioning described herein in the amount of \$1,984,908.00, plus a 10% contingency for a total of \$2,183,399.00.

d. Student Portal and Mobile App Contract Amendment

On a motion by Pienmann, a second by Ronkoski, and a unanimous “AYE” vote to carry the motion, the Board approved an amendment to the remaining two (2) years of the contract with Path Education, Inc., Greenwood Village, CO resulting in a revised total amount of \$234,019.70

e. Engineering Services for New Field to Table Institute Building

On a motion by Lohmar, a second by Ehlmann, and a unanimous “AYE” vote to carry the motion, the Board approved a revised contract amount for Weis Design Group, Cottleville, MO, for the new Field To Table Institute Building for a total amount not to exceed \$95,000.00.

CLOSED SESSION

At 6:25 p.m., a motion by Ehlmann and a second by Peimann, followed by a roll-call vote of Ehlmann, Lohmar, Lissner, Peimann, Ronkoski, and Stodden, the Board entered in to closed

session as allowed by RSMo 610.021.2 Leasing, purchase or sale of real estate by a public governmental body and RSMo 610.021.13 Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Following the closed session, the regular meeting was reconvened at 6:55 p.m.

PERSONNEL RECOMMENDATIONS

On a motion by Ehlmann, a second by Peimann, and a unanimous “AYE” vote to carry the motion, the Board approved the personnel recommendations as presented.

APPROVAL OF GROUND LEASE AMMENDMENT— *Action*

On a motion by Lohmar, a second by Ehlmann, and a unanimous “AYE” vote to carry the motion, the Board approved a resolution granting an amendment to the ground lease for campus housing.

APPROVAL OF GROUND LEASE AMMENDMENT— *Action*

On a motion by Peimann, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the Board approved a resolution granting Dr. Barbara Kavalier and Todd Galbierz to move forward with the purchase of land.

ADJOURNMENT

On a motion by Ronkoski, a second by Ehlmann, and a unanimous “AYE” vote to carry the motion, the public meeting adjourned at 6:56 p.m.

