St. Charles Community College
Board of Trustees Meeting
August 29, 2025
1:30 p.m.

M I N U T E S

CALL TO ORDER

The St. Charles Community College Board of Trustees met on August 29, 2025, in the Student Center, Executive Dining Room.

The meeting was called to order at 1:30 p.m. by Board President Pam Cilek. A quorum was present with the following members in attendance: Board Vice President Mike Lissner, Board Treasurer Shirley Lohmar, Board Secretary Jean Ehlmann and Trustee Mary Stodden.

Also present were College President Dr. Barbara Kavalier, Executive Vice President Todd Galbierz, Vice President of External Campus' Shelley Machens, Chief Academic Officer and Provost Dr. Amy Koehler, Vice President of Strategic Initiatives Tony Rothermich, Executive Director/Chief of Staff Betsy Schneider, and A/V System Engineer Nick Wallace.

Guests present included Marvin Tobias.

PLEDGE OF ALLEGIANCE

Board President Cilek led trustees and attendees in the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion by Ehlmann, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the agenda was approved.

ACCEPTANCE OF MINUTES: JULY 28, 2025, BOARD OF TRUSTEES MEETING

On a motion by Lissner a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the minutes of the July 28, 2025, Board of Trustees Meeting were accepted.

TREASURER'S REPORT

Trustee Lohmar read the Treasurer's Report. Cash in bank $22,766,336; total investments $47,945,924; tuition and fees received to date $11,380,118; local taxes received to date $80,598; state appropriations received to date $1,321,245. On a motion by Stodden, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Treasurer's Report was received.

APPROVAL FOR PAYMENT OF BILLS

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of $5,775,648.

BOARD OF TRUSTEES POLICY MANUAL AMENDMENTS - *Informational*

Article II.01 Board of Trustees Meetings was reviewed at the August meeting. This policy will be brought back to the September Board Meeting as an action item.

BOARD OF TRUSTEES POLICY MANUAL AMENDMENTS - *Action*

On a motion by Lissner, a second by Stoddent, and a unanimous “Aye” vote to carry the motion, Article II.10 Board Removal/Resignation was approved as presented.

BIDS AND CONTRACTS

a. **Snow and Ice Removal**
   On a motion by Lohmar, a second by Ehlmann, and a unanimous “Aye” vote to carry the motion, the Board approved an agreement for snow and ice removal with Swinter Group, St. Louis, MO for an estimated annual amount of $101,500.00 along with the option to renew for an additional 4 years with the understanding any rate increase would not exceed 3.5%.
b. **Dell Laptop and Desktop Computers**
   On a motion by Ehlmann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved an awardto Dell Marketing, LLC, Round Rock, TX, in the amount of $84,785.80 for twenty (20) laptops and forty (40) desktop computers.

PERSONNEL RECOMMENDATIONS

On a motion by Ehlmann, a second by Lissner, and a unanimous “AYE” vote to carry the motion, the personnel recommendations were approved as presented.

ADJOURNMENT

On a motion by Lohmar, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the public meeting adjourned at 1:39 p.m.