

**St. Charles Community College
Board of Trustees Meeting
May 19, 2025
6:00 p.m.**

MINUTES

CALL TO ORDER

The St. Charles Community College Board of Trustees met on May 19, 2025, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 6:00 p.m. by Board President Pam Cilek. A quorum was present with the following members in attendance: Board Vice President Mike Lissner, Board Treasurer Shirley Lohmar, and Trustee Mary Stodden.

Also present were College President Dr. Barbara Kavalier, Executive Vice President Todd Galbierz, Chief Financial Officer Ken Kershaw, Executive Director/Chief of Staff Betsy Schneider, Executive Coordinator Olivia Tallo, and A/V System Engineer Nick Wallace.

Guests present were, Officer Scott Binggeli, Officer Brandon Misher, Officer Ben Rouggly, Peggy Schnardthorst, and Tim Randazzo.

PLEDGE OF ALLEGIANCE

Board President Cilek led trustees and attendees in the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the agenda was approved.

BOARD POLICY STATEMENT

Board President Cilek reminded the audience of board policy regarding audience protocol designed to promote decorum at the meetings.

ACCEPTANCE OF MINUTES: APRIL 21, 2025, BOARD OF TRUSTEES MEETING

On a motion by Lohmar a second by Lissner, and a unanimous "AYE" vote to carry the motion, the minutes of the April 21, 2025, Board of Trustees Meeting were accepted.

TREASURER'S REPORT

Trustee Lohmar read the Treasurer's Report. Cash in bank \$17,694,424; total investments \$52,922,278; tuition and fees received to date \$18,817,753; local taxes received to date \$22,438,986; state appropriations received to date \$12,183,974. On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Treasurer's Report was accepted.

APPROVAL FOR PAYMENT OF BILLS

On a motion by Lissner, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of \$6,353,223.

REPORT OF THE COLLEGE PRESIDENT

Dr. Barbara Kavalier reported on the following activities at the college:

- SCC hosted a multitude of events in the month of May including the Student Awards Banquet, Nursing Pinning Ceremony and Commencement.
- On Wednesday, May 14, 2025, SCC held the 37th Annual Commencement Ceremony at the Family Arena. The keynote speaker was Maxine Clark, creator and founder of Build-A-Bear Workshop. Over 350 graduates walked across the stage to mark this momentous milestone in their educational journey.
- The SCC Foundation Wine & Culinary Showcase Dinner was held on May 9, 2025, at the Field to Table Institute. The event was well attended and raised over \$50,000 for student scholarships and academic enhancements needed on our campus'.

FY26 BUDGET PREVIEW

CFO Ken Kershaw provided an informational update and preview of the FY26 Budget. Ken noted that Fund 17 is a new fund and will be utilized for the Innovation West Campus. Approval of the budget will be requested at the June 23, 2025, Board Meeting.

BIDS AND CONTRACTS

a. IT Staff Augmentation

On a motion by Lohmar, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved an award for a three (3) year contract, with the option to renew for two (2) additional one (1) year periods, to Collabera, LLC, Basking Ridge, NJ, Beacon Hill Technologies, LLC, Boston, MA, Technology Partners, Inc., Chesterfield, MO, Rose International, Inc., Chesterfield, MO, and CDW, LLC, Vernon Hills, IL for IT Staff Augmentation services. The combined annual amount for this contract is not to exceed \$250,000.00, with no guaranteed amount allocated to any single vendor.

b. Computers for RWIC

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Dell Marketing, LLC, Round Rock, TX, in the amount of \$123,212.56 for seventy-four (74) laptop and desktop computer, monitors, stands, and locking kits to be used in the Regional Workforce Innovation Center (RWIC).

c. Computers for Windows 11 Upgrade

On a motion by Lissner, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Dell Marketing, LLC, Round Rock, TX, in the amount of \$72,449.60 for forty (40) laptops and docking stations to replace existing computers running Windows 10 Pro at the College.

CLOSED SESSION

At 6:25 p.m., a motion by Stodden and a second by Lohmar followed by a roll-call vote of Cilek, Ehlmann, Lissner, Mack and Stodden, the Board entered in to closed session as allowed by as allowed **RSMo 610.021.3** to discuss hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded;

Following the closed session, the regular meeting was reconvened at 7:35 p.m.

VOLUNTARY SEPERATION INCENTIVE PROGRAM

On a motion by Lissner, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Voluntary Separation Incentive Program was approved.

PERSONNEL RECOMMENDATIONS

On a motion by Lohmar, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the personnel recommendations were approved as presented.

ADJOURNMENT

On a motion by Lohmar, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the public meeting adjourned at 7:39 p.m.