

# ARTICULATION AGREEMENT CERTIFICATE OF CREDIT

Between

*Francis Howell, Francis Howell North, Francis Howell Union and Francis Howell Central High Schools  
St. Charles County, Missouri*

And

**ST. CHARLES COMMUNITY COLLEGE  
ACADEMIC & STUDENT AFFAIRS**

St. Charles Community College has agreed to grant college credit to students completing the courses in the Child Development, Business and Office Education Programs at *Francis Howell High Schools* according to the matched listings below.

<u>High School Name</u>	<u>SCC Matching Credit Allowance</u>	<u>Credit</u>
Keyboarding/Word Processing I (1 year)	BTC 101 Keyboarding	3
Introduction to Business <u>AND</u> (Introduction to Business Enterprise <u>or</u> Personal Finance)	BUS 101 Introduction to Business	3
Marketing I (2 semesters) <u>and</u> Marketing II (2 semesters)	BUS 208 Entrepreneurship	3
Introductory Accounting	ACT 101 Applied Accounting	3
Computer Aided Drafting I	CDM 103 Introduction to CAD Systems	2
Computer Aided Drafting II	CDM 104 CAD Systems II	3
Residential Architecture	CDM 205 Architectural Drafting I	3
Business Computer Programming I and II	CPT 165 Programming Logic	3
Desktop Publishing	BTC 190 Publishing Concepts	2
Child Development I & II	1. "B" or better in High School Courses Child Development I & II 2. Complete CDC 113 Child Growth & Development II with a "C" or better & receive retroactive credit for CDC 112	3

**Student Instructions:** To obtain credit for course work on the St. Charles Community College transcript, the following course work must be completed **within 3 years** of high school graduation.

- All high school courses work being articulated must be with a **grade of "B" or better**.
- These articulated courses have been designed for **dual credit at your high school** & for credit at SCC towards an **Associate of Applied Science Degree**, but **not for the Associate of Arts (transfer) Degree**.
- Request your high school **send an unofficial copy of your transcript** to the Office of the Registrar at SCC.
- **Complete an on-line SCC application** at [www.stchas.edu/admissions/application-for-admission.html](http://www.stchas.edu/admissions/application-for-admission.html).
- When **meeting with an SCC counselor/advisor** to registrar, **identify yourself as a Tech Prep Articulation student**
  - \* Present your white copy of this Tech Prep Certificate
  - \* Complete your advisement & registration for classes for the first semester
- **Should you wish to transfer any of these articulated credits** from St. Charles Community College to another college or university, please **check with a counselor/advisor at that transfer institution** to determine if they will approve the transfer of these articulation credits at that transfer institution.

\_\_\_\_\_/\_\_\_\_\_  
Vice President for Academic & Student Affairs      Date

\_\_\_\_\_/\_\_\_\_\_  
High School Official      Date