

ARTICULATION AGREEMENT CERTIFICATE OF CREDIT

Between

*Bowling Green High School
Bowling Green, Missouri*

And

ST. CHARLES COMMUNITY COLLEGE
ACADEMIC & STUDENT AFFAIRS

St. Charles Community College has agreed to grant college credit to students completing the courses in the Business and Office Education Programs at *Bowling Green High School* according to the matched listings below.

| High School Name | SCC Matching Credit Allowance | Credit |
|-------------------------------|--|---------------|
| PC1 AND PC2 (1 semester each) | BTC/CPT 103 Microcomputer Applications | 3 |
| Accounting I | ACT 101 Applied Accounting | 3 |
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Student Instructions: To obtain credit for course work on the St. Charles Community College transcript, the following course work must be completed **within 3 years** of high school graduation.

- All high school courses work being articulated must be with a **grade of “B” or better**.
- These articulated courses have been designed for **dual credit at your high school** & for credit at SCC towards an **Associate of Applied Science Degree**, but ***not for the Associate of Arts (transfer) Degree***.
- Request your high school **send an unofficial copy of your transcript** to the Office of the Registrar at SCC.
- **Complete an on-line SCC application** at www.stchas.edu/admissions/application-for-admission.html.
- When **meeting with an SCC counselor/advisor** to registrar, **identify yourself as a Tech Prep Articulation student**
 - * Present your white copy of this Tech Prep Certificate
 - * Complete your advisement & registration for classes for the first semester
- **Should you wish to transfer any of these articulated credits** from St. Charles Community College to another college or university, please **check with a counselor/advisor at that transfer institution** to determine if they will approve the transfer of these articulation credits at that transfer institution.

_____/_____
Vice President for Academic & Student Affairs Date

_____/_____
High School Official Date