

**St. Charles Community College
Board of Trustees Meeting
January 24, 2022
5:30 p.m.**

M I N U T E S

CALL TO ORDER AND ROLL CALL

The St. Charles Community College Board of Trustees met on January 24, 2022, in the Social Sciences Building, Room 2102 (Board Room) with the meeting livestreamed to the Student Center, Room 208/209 for public access/viewing due to COVID-19 and the college requirement for social distancing.

The meeting was called to order at 5:30 p.m. by Board President Lohmar. A quorum was present with the following members in attendance: Board President Shirley Lohmar, Board Vice President Rose Mack, Board Treasurer Mary Stodden, Board Secretary Pam Cilek, Trustee Jean Ehlmann, and Trustee Mike Lissner.

Also present were College President Dr. Barbara Kavalier, Vice President for Administrative Services/COO Todd Galbierz, Executive Director of Foundation/Special Assistant to the President Betsy Schneider, Sr. Administrative Assistant Amy Snyder, and AV Systems Engineer Nick Wallace.

PLEDGE OF ALLEGIANCE

Board President Lohmar led trustees and attendees in the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion by Mack, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the agenda was approved.

ACCEPTANCE OF MINUTES: DECEMBER 6, 2021, BOARD OF TRUSTEES MEETING

On a motion by Stodden, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, minutes of the December 6, 2021, Board of Trustees meeting were accepted as presented.

TREASURER'S REPORT

Board Treasurer Stodden presented the Treasurer's Report. Cash in bank \$7,245,622; total investments \$69,885,906; tuition and fees received to date \$16,641,555; local taxes received to date \$18,884,206; state appropriations received to date \$5,950,415. On a motion by Ehlmann, a second by Mack, and a unanimous "AYE" vote to carry the motion, the Treasurer's Report was accepted.

APPROVAL FOR PAYMENT OF BILLS

On a motion by Cilek, a second by Lissner, and a unanimous “AYE” vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of \$7,200,470.

STUDENT GOVERNMENT ASSOCIATION REPORT

Student Government Association (SGA) President Ryan Pendergast reported the following:

- SGA is working to find advisors and students to rebuild clubs and organizations.
- SGA would like to revive the SCC Messenger.
- Students are working on ways to provide more visibility for students about campus life.
- A suggestion box is being created to gain student input.
- Students are getting the word out about volunteer opportunities.

FACULTY REPORT

Faculty Association President Bryonie Carter reported the following:

- The college piloted a “MINI-MESTER” from December 27 thru January 12 with great results throughout the offerings of: College Algebra, Human Growth & Development, Introduction to Psychology, Gender Issues in Literature, Pre-A&P Foundations in Science, and Oral Communications.
- Dr. Ranya Taqieddin, Biology Assistant Professor was selected as a participant in the ImmunoReach Faculty Mentoring Network.
- An Engineering course (EGR-170) conducted Bridge Testing in the Fall Semester using theories from the class and popsicle sticks to construct designs. The winning bridge was able to hold 155lb.
- Associate Professor Bryonie Carter successfully completed the French translation exam portion of her PhD in American Studies at Saint Louis University.
- Assistant Professor of English Dr. Joe Baumann’s short story collection, *Sing With Me at the Edge of Paradise* was selected as the winner of the Iron Horse Literary Review /Texas Technical University Press First Book Prize for 2022.
- Professor Brian D. Smith recently gave a lecture at the St. Louis Camera Club on composition and negative Space. His talk included a discussion of design concepts, art history, photography, and his own paintings.
- James Martin, Associate Professor of Music, performed as Bass Trombonist with the Bach Society of St. Louis’ “Christmas Candlelight Concert” at Powell Symphony Hall on December 23, 2021. It featured performances with Grammy award-winning baritone, Nathan Gunn.

REPORT OF THE COLLEGE PRESIDENT

Dr. Kavalier provided an update on the Governor’s Budget.

SABBATICAL LEAVE PRESENTATIONS

Heather Rodgers, professor of English/literature and Glen Chapuis, associate professor of Business, presented planned personal and professional development and resulting benefits to the College if approved for recommended sabbatical leave.

BOND UPDATE

Todd Galbierz provided a status update on projects funded by the August 2020 bond Issue.

RATIFICATION OF AMENDED RESOLUTION FOR APRIL 5, 2022 ELECTION OF TRUSTEES

On a motion by Cilek, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board of Trustees ratified the e-mail vote on December 23, 2021, to amend the Resolution for the April 5, 2022, Election of Trustees recognizing that the terms available were two six-year terms and one two-year term.

STRATEGIC INVESTMENTS RESERVE

On a motion by Mack, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the designation of an additional \$3,918,735 from the General Fund reserve to the strategic investments reserve.

BIDS AND CONTRACTS

Ratification of Upgrade to Anti-Virus Software

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board ratified the purchase of the Palo Alto Cortex XDR Anti-Virus Software from CDW Government, LLC, Vernon Hills, IL in the amount of \$29,272.50 with the option to renew annually with a maximum 6% increase. The Cortex XDR detection and response will provide the ability to stop sophisticated attacks and adapt defenses to prevent future threats. *Funding Source: 2021/2022 Operating Budget*

Apple Products

On a motion by Cilek, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board awarded a contract to Apple, Inc. Austin, TX in the amount of \$73,680.00 for the purchase of twenty-seven (27) Apple iMac Computers and eight (8) Apple iPad Pro with AppleCare+ Protection. This pricing represents the lowest available pricing for Apple systems. *Funding Sources: 2021/2022 Enhancement Grant Funds \$33,736.00; 2021/2022 Program Operating Funds \$39,944.00*

Dell Laptop and Desktop Computers

On a motion by Ehlmann, a second by Mack, and a unanimous "AYE" vote to carry the motion, the Board awarded a contract to Dell Marketing, Round Rock, TX in the amount of \$295,534.41 for sixty-seven (67) laptops and ninety-seven (97) desktop computers. *Funding Sources: 2021/2022 Enhancement Grant 75% \$195,125.26; 2021/2022 Enhancement Grant College Match 25% from Technology Fee \$65,041.75; and 2021/2022 Technology Fee \$35,367.40*

Precision Measurement Certification Kits

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board awarded a contract to Snap-On Industrial, Crystal Lake, IL, in the amount of \$80,759.74 for the purchase of two (2) NC3 approved Precision Measurement Certification Kits. Pricing includes the training, curriculum and equipment required for instructors and students seeking NC3 certification. *Funding Sources: 2021/2022 Enhancement Grant Funds \$60,569.80 and 2021/2022 Program Operating Funds \$20,189.94*

Forklift Simulator

On a motion by Mack, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board awarded a contract to Really Virtual Corporation, Yorba Linda, CA in the amount of \$41,100.00 for the purchase of a forklift simulator with three (3) years hardware warranty and six (6) years software license and support. *Funding Sources: Workforce Development- Enhancement Grant-WLD.02 75/25; 2021/2022 DESE Enhancement Grant Funds \$30,825.00; and 2021/2022 SCC Program Operating Funds \$10,275.00*

Commercial Greenhouse Kit

On a motion by Cilek, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board awarded a contract to Conley's 7500 Series Commercial Greenhouse be awarded to Greenhouse Megastore, Danville, IL in the amount of \$49,094.00 plus \$5,000 contingency for a total of \$54,094.00. *Funding Sources: 2021/2022 Enhancement Grant 75% \$40,570.50; and 2021/2022 College Match 25% from Operating Program \$13,523.50*

CLOSED SESSION

On a motion by Mack, a second by Lissner, and a roll-call vote in which "AYE" votes were cast by Cilek, Ehlmann, Lissner, Lohmar, Mack, and Stodden to carry the motion, the Board entered closed session as allowed by as allowed RSMo 610.021.13 to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment; RSMo 610.21.1 Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; and RSMo610.021.9 preparation, including any discussions of work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

Following the closed session, the public meeting reconvened at 8:20 p.m.

SABBATICAL APPROVAL

On a motion by Cilek, a second by Lissner, and a unanimous "AYE" vote to carry the motion, Sabbatical leave for Fall Semester 2022 was approved for Heather Rodgers.

On a motion by Ehlmann, a second by Mack, and a unanimous "AYE" vote to carry the motion, Sabbatical leave for Fall Semester 2022 was approved for Glenn Chapuis.

PERSONNEL RECOMMENDATIONS

On a motion by Ehlmann, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the following personnel recommendations were approved:

Full-time New and Replacement Hires

Dennis, Lucinda (C&CD)Corporate & Community Development
Gettemeyer, John (ADV)Academic Advisor
Finneran, Roxanne (WCE)Coordinator Academic Programs: Welding & Fabrication
Lopez, Oscar (ENS)Special Assignment Consultant
Santa Cruz, James (TEC) Tier 2 Technical Support Analyst
Wiltowski, Brian (IGE)International Student Specialist

Full-time Changes

Trantham, Michelle (ENG) Full time Temporary Instructor to Part Time Adjunct Instructor

Full-Time Separations

Bellemare, Shannon (ADV)Academic Advisor
Hook, Sean (MKT)Graphic Designer
House, Ryan (LPN).....Associate Professor

Part-Time New and Replacement Hires

Batey, Keith (CMM)..... Adjunct Faculty
Bockelkamp, Andrea (NAH) Adjunct Faculty
Calignaoan, Elijah (BK)Work Study
Cody, Faolan (BK) Student Assistant
Cruse, Joshua (ACE)..... Student Assistant
Evans, Brian (BIO)..... Adjunct Faculty
Griffin, Keith (EDU)..... Adjunct Faculty
Grossman, Paula (MAT) Adjunct Faculty
Guthrie, Westby (MSB)Work Study
Hill, Jazmyn (ADM) Student Assistant
Jacks, Charles (CPT)..... Adjunct Faculty
Johnston, Christopher (MAT)..... Adjunct Faculty
Kelley, Mark (YPT)PB Continuing Education Instructor
Kline, Makalyn (ACE)..... Student Assistant
Lopez, Alicia (ACE)..... Student Assistant
Madison, Jack (ACE) Student Assistant
McAdams, Tracy (HIM) Adjunct Faculty
Mulanwa, Vanessa (MSB) Student Assistant
Powell, Alexander (ACE)..... Student Assistant
Reed, Shekinah (ST)Work Study
Schoeneberg, Wayne (CRJ) Adjunct Faculty
Shahadat Ullah, Mohammad (CPT)..... Adjunct Faculty

Scheller, Barbara (CMM)..... Adjunct Faculty
 Schultz, Geralyn (BUS) Adjunct Faculty
 Smith, Charles (TEC)..... Technology Support
 Trende, Robert (CPT)..... Adjunct Faculty
 Thompson, Jennifer (OTA) Adjunct Faculty
 Van-Thomas Ty (BUS)..... Adjunct Faculty
 Wedding, Renae (BK) Work Study
 Wilhite, Erin (OTA) Adjunct Faculty
 Wold, Lindsey (PSY)..... Adjunct Faculty
 Zamacona, Yarely (BK) Work Study

Part-Time Changes

Howe, Shina (BK) Part time Campus Store Clerk to Full time Campus Store Assistant

Part-Time Separations

Davis, Donna (HRS) Special Project
 Gentilini, Reece (BK) Student Assistance
 Gobby, Stephanie (GDS)..... Adjunct Faculty

ADJOURNMENT

On a motion by Cilek, a second by Mack, and a unanimous “AYE” vote to carry the motion, the public meeting adjourned at 8:25 p.m.