CONSENT TO RELEASE
ACADEMIC & FINANCIAL INFORMATION

In accordance with the Family Education Rights & Privacy Act (FERPA), St. Charles Community College is legally prohibited from releasing the information contained in an educational file without written consent of the student.

This consent form allows students to grant parent(s), guardian(s), spouse, and/or others to have access to confidential information regarding academic and financial records at St. Charles Community College.

Most financial and academic information cannot be discussed over the phone regardless of this consent form. The majority of this information must be discussed in person with the proper photo identification present.

If a personal appearance is requested for a financial assistance or registration appeal the student must be present. This consent form does not allow a third party to attend on the students behalf.

This form must be completed by the student in the presence of an Enrollment Services staff member.

All permissions granted will stay in effect until revoked by the student. You must inform the Enrollment Services Office in writing to cancel release of information for each authorized individual.

I, ___________________________________, (______  ___________  ______)  
Print Student Name  SCC Student ID #

Hereby give permission for the following individual(s) to have access to confidential information about me as well as my academic and financial records at St. Charles Community College.

<table>
<thead>
<tr>
<th>Print Name of Authorized Individual</th>
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SCC Student Signature  
Date

SCC Witness  
Date  

For office use only: FERPA