



Department, Program, or Division Profile

Category: Department or Program Division
 Dept. or Program/Division: Human Services / AHS
 Contact: Sylvia Bane Malta
 Area/VP Name: ASA - Academic and Student Affairs / Chris Breitmeyer

Each department, program and division serves a vital role in SCC’s ability to achieve its mission and vision. As the campus community continues to grow in size, we’ve heard it can be difficult at times to fully understand these specific roles.

Therefore, the planning council would like to create a reference document so team members can access this information at any time throughout the year.

As part of the FY16 annual planning process, we are asking teams to complete the two sections below and return with your annual planning worksheet. In future years, all you will have to do is review the information and make updates, if necessary.

Who Do You Serve?

Check the audiences listed below your department, program or division ***primarily*** serves on a day-to-day basis. Check all that apply.

- Individuals seeking a degree or certificate
- Individuals seeking personal development, cultural enrichment and/or entertainment
- Business & industry seeking a qualified workforce
- Institutions with the educational continuum (PreK-University)
- Community members, groups and/or organizations
- Faculty and staff of SCC
- Other: _____

How Do You Serve Them?

List the primary actions you and members of your department, program or division do on a regular basis, throughout the year for those you serve.

- Teach Classes
- Use Advisory Board to Keep Curriculum current with Industry-Based Employers' needs
- Articulation & Transfer Agreements with local Universities
- Community Service & Service Learning Activities
- Maintain National Honor Society for Human Service students and professionals
- Involve local Human Service Professionals in SCC classroom and Field Instruction
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Worksheet Approval & Submission

Department/Program Level Signature:

Sylvia Bane Malta

Division Level Signature (if applicable):

Vice President Signature:

Vice Presidents, please submit profiles by Feb. 28 to:

Kasey McKee

VP, College Advancement & Planning

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