

**St. Charles Community College
Board of Trustees Meeting
April 21, 2025
6:00 p.m.**

M I N U T E S

CALL TO ORDER

The St. Charles Community College Board of Trustees met on April 21, 2025, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 6:00 p.m. by Board President Pam Cilek. A quorum was present with the following members in attendance: Board Vice President Mike Lissner, Board Treasurer Shirley Lohmar, and Trustee Mary Stodden.

Also present were College President Dr. Barbara Kavalier, Executive Vice President Todd Galbierz, Vice President for Academic Affairs Dr. Amy Koehler, Vice President for Operations & Strategic Initiatives John Wiemann, Chief Financial Officer Ken Kershaw, Executive Director/Chief of Staff Betsy Schneider, Executive Coordinator Olivia Tallo, and A/V System Engineer Nick Wallace.

Guests present were, Officer Scott Binggeli, Officer Brandon Misher, Officer Shannon Eaton, Arnie Dienoff, and Marvin Tobias.

PLEDGE OF ALLEGIANCE

Board President Cilek led trustees and attendees in the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion by Lissner, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the agenda was approved.

BOARD POLICY STATEMENT

Board President Cilek reminded the audience of board policy regarding audience protocol designed to promote decorum at the meetings.

ACCEPTANCE OF MINUTES: MARCH 24, 2025, BOARD OF TRUSTEES MEETING

On a motion by Stodden a second by Lohmar, and a unanimous “AYE” vote to carry the motion, the minutes of the March 24, 2025, Board of Trustees Meeting were accepted.

TREASURER'S REPORT

Trustee Lohmar read the Treasurer’s Report. Cash in bank \$16,066,730; total investments \$55,900,413; tuition and fees received to date \$18,813,117; local taxes received to date \$22,143,594; state appropriations received to date \$11,076,340. On a motion by Stodden, a second by Lissner, and a unanimous “AYE” vote to carry the motion, the Treasurer’s Report was accepted.

APPROVAL FOR PAYMENT OF BILLS

On a motion by Lissner, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of \$3,496,557.

FACULTY ASSOCIATION REPORT

Marvin Tobias provided a report on SCC Faculty activities supporting student success with the following highlights included:

- Assistant Professor of Mathematics, Jackie Radle has been piloting a new active-learning instructional method in her Intermediate Algebra course. The pilot is encouraging students to utilize whiteboards to solve problems while collaborating and receiving feedback from their peers.
- Associate Professor of English, Lindsay Brand was elected as an advisor to the board for Teaching While Queer.
- Phi Theta Kappa students and advisors attended Catalyst – PTK’s annual convention that took place in Kansas City April 3-5.
- Assistant Professor Dr. Lee Anna Price of Psychology attended the SETOP Conference in February. At this conference she presented on navigating code switching in Higher education, as well as support strategies for African American students.
- The *Pink Lab Coats: Revision in STEM* event brought together a distinguished panel of women in science to share their experiences and insights. The panel featured Assistant Professor Dr. Felicia Emery, Assistant Professor Dr. Sophia Koziatek, Professor Dr. Monica Hall-Woods, and Professor Beth Michael-Smith.
- Assistant Professor Sara Hemmann and Assistant Professor Dr. Sophia Koziatek both authored texts to support open education resources and to save students money.
- Professor Tobias concluded with a faculty ‘get to know me’ video, providing the Board with introductions to Deepika Jagmohan, Cory Mack, Leah Kurth, and Ed Weber.

REPORT OF THE COLLEGE PRESIDENT

Dr. Barbara Kavalier reported on the following activities at the college:

- SCC hosted the second Aspiring Entrepreneur’s Symposium on April 11, 2025. At this event speakers provided testimonials about their experiences as entrepreneurs. Speakers included Monica Adams, host of “The Real Monica Adams Talk Show,” John Mueller, Managing Partner of JEMA, Katie Pesha, President/Founder of KP Consulting Group, Jeri Schultz, owner of Jeri Schultz & Associates, LLC, Caleb Hunter, owner of

Extreme Electrical Contractors, LLC, and Tammi Hilton, owner of Mellow Mushroom.

- SCC's Community Education introduced Senior QUEST (Questioning, Understanding, Enriching, Socializing, and Thinking). These classes for senior adults ages 60-plus include Visual and Performing Arts, Technology, Health and Wellness, and Music.
- SCC's Dardenne Creek Campus hosted an open house on April 8, that highlighted programs available to future students.
- Megatech students toured SCC's Commercial Driving School and the construction site of the future Regional Workforce Innovation Center on April 9. Students learned about the programs coming to RWIC in Wentzville. Students were also able to test out the simulators at the Commercial Driving School.
- SCC students Jacob Dupre and Alexandra Mills were recognized by MCCA as a part of the PTK All-Missouri Academic Team.
- ☐ SCC hosted a Juried Student Art Exhibit. The show was coordinated by Christine Holtz and guest juror Samantha Hunerlach-Tulin.

PROPOSITION COMMUNITY COLLEGE UPDATE - *Informational*

Vice President John Wiemann provided the Board with an update on the status of the Regional Workforce Innovation Center.

LEGISLATIVE UPDATE - *Informational*

Vice President Wiemann gave a brief presentation on items of interest in the current Missouri Legislative Session.

RATIFICATION OF EMAIL VOTE: CNC MILLING & ROBOTIC MACHINES - *Action*

On a motion by Lissner, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved the ratification of the CNC Milling & Robotic Machines purchase.

BIDS AND CONTRACTS

a. Large Machine Tools for RWIC

On a motion by Stodden, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the Board approved awards for tools to Grizzly Industrial, Bellingham, WA for \$23,931.16, KAAST Machine Tools, Inc., Aldan, PA for \$19,900.00, and Zimmerman-McDonald Machinery, St. Louis, MO for \$107,574.00. The total cost of the equipment is \$151,405.16.

b. Purchase of National Coalition of Certification Centers (NC3) Tools

On a motion by Lohmar, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Graybar, Hazelwood, MO, in the amount of \$64,405.93 for the purchase of tools to support NC3 certifications.

c. Furniture for Schnare Library Public Spaces

On a motion by Lissner, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Modern Business Interiors of St. Charles MO, for the purchase of furniture for the Schnare Library Public Space, in the amount of \$204,220.00 plus a contingency amount of \$30,633.00 for a total amount not to exceed \$234,853.00.

d. LED Lighting Upgrades for Schnare Library

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Voss Lighting, Maryland Heights MO, for the purchase of LED lighting and installation for an amount of \$103,370.00 plus a 10% contingency for a total amount of \$113,707.00.

CLOSED SESSION

At 6:37 p.m., a motion by Stodden and a second by Lohmar followed by a roll-call vote of Cilek, Ehlmann, Lissner, Mack and Stodden, the Board entered in to closed session as allowed by as allowed **RSMo 610.021.3** to discuss hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded; As allowed **RSMo 610.020.12** sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected;

Following the closed session, the regular meeting reconvened at 7:21 p.m.

PERSONNEL RECOMMENDATIONS

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the personnel recommendations were approved as presented.

ADJOURNMENT

On a motion by Lohmar, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the public meeting adjourned at 7:24 p.m.