



SCC STUDENT SENATE BYLAWS

Article I: Meeting Agenda Structure

1. Call to Order
2. Attendance
3. Approval of Minutes
4. Reports
 - 4.1. Club Reports (1st meeting of the month only)
 - 4.2 Old Business
 - 4.3 New Business
 - 4.4 Committee Reports (when concerns)
 - 4.5 Advisor's Report
5. Adjournment

Article II: Extracurricular Activities

Section A. Senate Sponsored Activities

1. All Senate members are encouraged to take part in all activities and events sponsored by the Senate.

Article III: Officers

Section A. Requirements for Officers

1. President

Must have one (1) year of Senate experience, a Fall and Spring semester completed (i.e., not in process of while running prior to election), and concurrently have a 2.75 cumulative GPA on a 4.0 scale before running for office.

OR

Must have one semester Senate experience, either Fall or Spring semester completed, while holding a 3.0 cumulative GPA on a 4.0 scale before running for office.

Must have completed nine (9) hours of course work at SCC and currently be enrolled for at least nine (9) hours of course work.

Cannot hold any other office in any other Club or Organization.

Under circumstances where there are not two (2) candidates running for President, the leniency of requirements shall be up to the discretion of the current Student Senate Advisors.

2. Officers

Must maintain a 2.5 GPA on a 4.0 scale.

Must be currently enrolled in six (6) hours of course work at SCC.

Cannot hold any other office in any other Club or Organization, unless granted permission by Executive Committee.

Section B. Election of Officers

1. Elections shall be open to current voting Executive Council members, Senators, and Club representatives of the SCCSS that meet the requirements of the office.
2. Senate members running for office must be nominated by a voting member of the SCCSS.
3. Senate members may only be nominated to one office.
4. Nominations shall be made during the meeting prior to the meeting at which the elections are held.
5. Elections shall be held during the second meeting in the month of April, or when vacancies need to be filled.
6. Elections shall be held by secret ballot.
7. Candidates are permitted five minutes to speak prior to elections.
8. Individuals with the highest percentage of the vote gain the office.

Section C. Terms of Office

1. All Officers shall hold office until the end of Spring semester unless they resign or are removed.

Section D. Duties of Officers

1. President

Shall preside over all SCCSS meetings.

Shall not vote on any issue before the SCCSS except in the event of a tie.

Shall present matters to the SCCSS.

Shall attend all Board of Trustees meetings.

Shall refer matters of concern to the appropriate committees.

2. Vice-President

Shall assume the duties of the President in the absence of
The President.

Shall assume the office of President should the President resign or be removed.

3. Treasurer

Shall keep an accurate account of all SCCSS funds.

Shall make a monthly treasurer's report to the SCCSS.

4. Secretary

4.1 Shall record the minutes of the SCCSS meetings.

4.2 Shall maintain SCCSS files.

4.3 Shall post copies of the meeting minutes on the SCCSS bulletin board.

4.4 Shall provide copies of the agenda and previous meeting's minutes prior to the SCCSS meeting.

4.5 Shall call roll at the beginning of each SCCSS meeting.

5. Parliamentarian

5.1 Shall maintain order as outlined in "Robert's Rules of Order,

newly revised.”

Article IV: Removal Process

Section A. Club Representatives

1. The SCCSS shall have the power to remove any Club through a $\frac{3}{4}$ vote.
2. Any of the following constitutes automatic expulsion from the SCCSS:

Disciplinary probation.

Non-maintenance of acceptable academic process.

Two consecutive absences or three absences during one semester.

Loss of funding the following academic semester.

Loss of voting privileges for next semester.

Failures to carry out constitutional duties are grounds for removal under Article V, Section E.

SCCSS can institute the removal process by a petition with $\frac{1}{2}$ of the SCCSS signatures.

Section B. Senators

1. The SCCSS shall have the power to remove any Senator through $\frac{3}{4}$ votes.
2. Any of the following constitutes automatic expulsion:

Disciplinary probation.

Non-maintenance of acceptable academic process.

Two consecutive absences or three absences during one semester.

3. Failures to carry out constitutional duties are grounds for removal under Article V, Section E, Subsection 3 of the SCCSS Constitution.
4. SCCSS can institute the removal process by a petition with $\frac{1}{2}$ of the SCCSS signatures.

Section C. Officers

1. The SCCSS shall have the power to remove any Officer from office with a $\frac{3}{4}$ vote.

2. Any of the following statutes automatic expulsion:

Disciplinary probation.

No longer fulfilling the requirements for office.

Two absences during one semester.

Non-maintenance of acceptable academic progress.

3. Any failure to carry out designated duties is grounds for removal from office.

4. SCCSS can institute remove process by petition with $\frac{1}{2}$ of the SCCSS signatures.

Article V: Voting Process

Section A: Issues

1, Ordinary issued before the SCCSS shall require a motion and a second voting members and a simple majority to pass.

Section B: Budget

1. Approval of the budget shall require a motion and a second voting members of the SCCSS plus a $\frac{2}{3}$ majority vote in favor of the budget.

Section C: Committees

1. Only Committee issues which are passed by their respective committee shall be brought before the SCCSS.